

Business Analyst

Toronto

Under the direction of the manager, the business analyst is responsible for capturing project business requirements and overseeing their translation into system solutions. The analyst will act as a liaison between the business units and the information technology departments.

MAIN RESPONSIBILITIES

In conjunction with the IT Business Solutions team, create opportunity evaluation and develop business case;

Document functional requirements and communicate these functional requirements to development team;

Review development team deliverables to ensure adherence to functional requirements

Define implementation, training, and conversion strategy;

In addition to business-related projects, also capture requirements for infrastructure and other non-business enhancements;

Make recommendations to improving current business requirement documentation procedures and practices;

Respect deadlines and communicate progress to the manager;

Support Business Relationship Managers. Analyze daily operations and make improvement recommendations as required.